

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 16, 2020
7:30 p.m**

A. Call to Order

President Stevinson called the meeting to order at 7:36 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 7, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.

Mrs. Schauer read the open public meeting notice.

C. Pledge of Allegiance

Mrs. Schauer led the Pledge of Allegiance.

D. Roll Call

Yes	Mr. Casey	Yes	Ms. Lamiera	Absent	Mr. Reaves
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

- School Re-opening (safety and security), Legal, Personnel,

Open Public Meeting @ 7:30 p.m.

F. Superintendent's Report

- Gov. Murphy's (The Road Back: Restart and Recovery Plan for Education)-districts' plans to account for in-person instruction in some capacity. Will finalize September re-entry plan, county reviews and approves, and will inform parents August 7, 2020. Will discuss BTS's plan at August 20th meeting.
- Goal/Priority: ensure health & safety of students/staff, Road Back Plan health and safety standards mirror NJDoH & CDC recommendations.
- Road Back Plan areas of operation will be addressed in plan using Strauss-Esmay template. Waiting for guidance if we can have one virtual day each week. Reopening Committee bimonthly meetings. represented by BoE, PTO, BEA, B&G, administration, transportation, childcare, township, College of St. Elizabeth, food service.

Business Administrator's Report

- Correspondence
- BoE election deadline: Monday, July 27, 2020 at 4:00pm
- Introduce Lala Gillis and Ernie Turner
- Thank you to the Bedminster School community for making the past 5 years a wonderful experience

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

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- Mayor Jacobs:
 - Thank you to Mrs. Schauer
 - Former President Reaves
 - Welcome to President Stevinson
- Jolanta Kolodziejski - Co-President of BEA
 - Consider streaming the meetings in the future

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- June 11, 2020 Executive Session Minutes
- June 11, 2020 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Haggerty, seconded by Ms. Johansson

Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Absent	Mr. Reaves
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Jeff Reaves
 - No report
- Somerset Hills School District – Sarah Nathans
 - Curriculum
 - Re-opening plan
- Wellness Committee - Sonia Marto
 - No report
- Technology Committee - Thomas Casey
 - June 24th
- Security/Safety Ad Hoc - Giovanna Lamiera
 - Meeting next week
- Child Care - Jennifer Johansson
 - There will be childcare in the Fall

Delegate/Representative Appointments

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
 - Virtual meeting 3 weeks ago
 - 2 items on the agenda, both passed
- Somerset Hills Municipal Alliance
 - Budget has been slashed
- PTO – Suzie Stevinson
 - No update

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J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

District Goals

J.1 the District Goals for the 2020-2021 school year:

Student Achievement - Math, Social and Emotional Learning [SEL]. High School Tuition

Technology

J.2 the following annual renewals for the 2020-2021 School Year

Vendor	Total	Comment
Discovery Education	\$1,760.00	Teacher Resource, Effective 7/1/2020 - 6/30/2021
Gaggle Safety Management	\$6,223.80	Email filter effective 7/1/2020
Raz Kids	\$2,137.50	ELA on-line teacher resource
SvSAN	\$1,783.72	support
Everything Helpdesk	\$1,130.50	Helpdesk ticket software
Math in Focus	\$9,731.85	K-4 Math program
SchoolPointe, Inc.	\$3,500.00	Web hosting services
Sonicwall	\$3,704.22	firewall

Policies

J.3 the first reading of the following policy:

Number	Description	Action
P 1648	Restart and Recovery Plan	N
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)	N
P 2270	Religion in Schools	R
P 2622	Student Assessment	R
P 5111	Eligibility of Resident/Nonresident Students	R
P 5200	Attendance	R
P 5320	Immunization	R
P 5330.04	Administering an Opioid Antidote	R

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P 5610	Suspension	R
P 5620	Expulsion	R
P 8320	Personnel Records	R

Regulations

J.4 the **first reading** of the following regulations:

Number	Description	Action
R 5111	Eligibility of Resident/Nonresident Students	R
R 5200	Attendance	R
R 5320	Immunization	R
R 5330.04	Administering an Opioid Antidote	R
R 5610	Suspension Procedures	R
P 8320	Personnel Records	R

Professional Services

- J.5 Acclaim Inventory to conduct the capital/fixed asset inventory required per GASB34 for the 2019-2020 school year at a total cost of \$1,700.00.
- J.6 Fire Security Technologies in the amount of \$5,486.00 to provide fire alarm inspection and testing services.
- J.7 Miller & Chitty Company, Inc. in the amount of \$4,825.00 to inspect and service the Boiler.
- J.8 the establishment of the maximum dollar limits for the following professional services for the 2020-2021 school year pursuant to bylaw #0177 and N.J.A.C. 6A:23a-5.2:

Architect:	\$ 7,500.00
Legal:	\$45,000.00
School Physician:	\$ 2,000.00
Auditor:	\$33,000.00
Public Relations:	\$ 1,000.00

Transportation Contracts

- J.9 approve a transportation contract for routes 15211/15212 with Barker Bus Company to Bedminster Township School effective July 1, 2020 through June 30, 2021 at a total cost of \$120,556.80.

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- J.10 a parent transportation contract for student #221146 to and from Matheny School, Peapack, NJ from July 1, 2020 through June 30, 2021 at the rate of \$97.00 per diem with the total cost not to exceed \$20,370.00 (210 days).
- J.11 the following public school transportation contracts with Barker Bus Company, Bridgewater, New Jersey for the 2020-2021 school year, at a 1.7% CPI increase as per NJDOE regulations for a total cost of \$435,219.03.

Route #	Destination	2019-2020 Route Costs	2020-2021 Increase	2020-2021 Route Costs
E-2	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-3	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-4	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-5	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-6	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-7	Bedminster School	\$26,658.47	\$453.19	\$27,111.60
E-8	Bedminster School	\$26,658.47	\$453.19	\$27,111.60
E-9	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-10	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-12	Bedminster School	\$26,658.41	\$453.19	\$27,111.60
E-13	Bedminster School	\$27,363.15	\$465.17	\$27,828.32
HS-1	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-2	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-3	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-4	Bernards High School	\$26,658.41	\$453.19	\$27,111.60
HS-5	Bernards High School	\$27,363.14	\$465.17	\$27,828.31
	Total Cost	\$427,944.15	\$7,023.00	\$435,219.03

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Transportation-Student Activities

J.12 for the 2020-2021 School Year

Company	Rate	Comments
Barker Bus	\$127.34 per hour	3 hour minimum (\$109.00 each add'l hour)
Kensington Bus	\$130.00 per hour	3 hour minimum (\$115.00 each add'l hour)

J.13 the following tuition rates for regular programs for the 2020-2021 school year exclusive of any required or additional mandated special services:

- Pre-K/Kindergarten: \$20,183.00
- Grades 1-5: \$20,519.00
- Grades 6-8: \$22,067.00

J. agenda items J.1 through J.13

Motion to approve **Items J.** moved by Ms. Johansson, seconded by Ms. Nathans
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Absent	Mr. Reaves
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2019-2020 Invoices-General Agency Account

K.1 invoices presented for payment totaling \$1,093,361.79 from the General Agency Account from June 12, 2020 through June 30, 2020.

Fund	Amount
(10) General Fund	\$1,090,335.46
(12) Capital Outlay	\$0
(20) Special Revenue	\$3026.33
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,093,361.79

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2020-2021 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$392,325.22 from the General Agency Account from July 1, 2020 through July 16, 2020.

Fund	Amount
(10) General Fund	\$392,325.22
(12) Capital Outlay	\$0
(20) Special Revenue	\$0
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$392,325.22

2019-2020 Invoices-Student Activities Account

K.3 invoices presented for payment totaling \$3,270.00 from the Student Activities Account from June 6, 2020 through June 30, 2020.

2020-2021 Invoices-Student Activities Account

K.4 invoices presented for payment totaling \$587.48 from the Student Activities Account from July 1, 2020 through July 10, 2020.

2019-2020 Invoices-Food Service Account

K.5 invoices presented for payment totaling \$4,649.05 from the Food Service Account from June 6, 2020 through June 30, 2020.

2020-2021 Invoices-Food Service Account

K.6 invoices presented for payment totaling \$72.27 from the Food Service Account from July 1, 2020 through July 10, 2020.

2019-2020 Transfers

K.7 transfers for the 2019-2020 school year totaling \$258,945.00 from June 6, 2020 through June 30, 2020 as per the monthly transfer report.

2020-2021 Transfers

K.8 transfers for the 2020-2021 school year totaling \$0.00 from July 1, 2020 through July 10, 2020 as per the monthly transfer report.

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Capital Reserve Withdrawal – Parking Lot Project

K.9 the following resolution:

WHEREAS, NJSA 6A:23A-14.1(h) permits a Board of Education to withdraw such funds from the Capital Reserve account and appropriate into the required capital account lines at budget time or any time during the year for use on required capital activities for a school facility as reported in the Long Range Facility Plan, pursuant to N.J.A.C. 6A:26A and;

WHEREAS, the aforementioned statute(s) authorize(s) procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Capital Reserve Account at any time during the year by resolution, and;

WHEREAS, the Bedminster Township Board of Education desires to withdraw funds from the Capital Reserve Account in the 2019-2020 fiscal year and appropriate said funds into the required capital account line for the following: up to and additional \$29,245.00 to repair curbing under Co-Op Contract #6MCCCP and up to an additional \$5,200.00 for painting and striping for the parking lot of the Bedminster Township School, located at 234 Somerville Road, Bedminster, NJ, 08502 and;

WHEREAS, according to 6A:23A-14.1(k), the Bedminster Township Board of Education shall restore any unexpended capital outlay appropriations, up to the amount of capital reserve account funds withdrawn, to the capital reserve account and;

WHEREAS, the above repaving project be approved as "other capital projects" as defined in N.J.A.C. 6A:26A –1.2, et seq. and that the District will not seek State funding for the above project.

NOW, THEREFORE, BE IT RESOLVED, that the Bedminster Township authorizes the immediate withdrawal of the required and aforementioned funds for the project set forth above.

K. agenda items K.1 through K.9

Motion to approve **Items K.** moved by Mr. Haggerty, seconded by Ms. Johansson
Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Absent	Mr. Reaves
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

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Superintendent Merit Goals

- L.1 the attainment of the 2019-2020 merit goals upon approval by the Somerset County Exec Supt and provide merit compensation in the amount of \$14,276.90 representing 9.66% per the terms and conditions of the employment contract in effect from July 1, 2017 through June 30, 2020.

Extended School Year Program

- L.2 the following teachers for the 2020-2021 Extended School Year Program Monday through Thursday beginning June 30, 2020 through July 30, 2020 at the rate of \$42.00 per hour:

Nina Quarino, Sue Evans, Barbara Alfieri

- L.3 the following as substitute teachers for the 2020 ESY Program at the rate of \$42.00 per hour:

Anvita Negi, Melissa Deegan

Summer Hours

- L.4 Peggy Doorly for Special Education work as needed, at the rate of \$67.35 per hour.

Technology Assistants

- L.5 James Puglia as Technology Assistant Technician for the 2020-2021 school year, at the rate of \$42.00 per hour not to exceed \$2,500.00 (60 hours).
- L.6 Erik Johnsen as Student Technician for the 2020-2021 school year at the rate of \$11.00 per hour effective July 1, 2020 through December 31, 2020, and \$12.00 per hour effective January 1, 2020 through June 30, 2021, with the annual total not to exceed \$2,350.00 (60 hours).

New Hire

- L.7 Christopher Sneedse as Technology Assistant at an annual salary of \$48,000 (prorated) effective July 20, 2020 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

Treasurer of School Monies

- L.8 to rescind the appointment of Marilyn McClintick, Treasurer of School Monies, for the 2020-2021 school Year.
- L.9 the appointment of Alicia Schauer as Treasurer of School Monies at the annual salary of \$3,500.00 (prorated) effective July 21, 2020 through June 30, 2021.

HIB Mandating Reporting

- L.10 the SSDS/HIB Grade ITP submission for reporting period 2 data collection dates of incidents, trainings, and programs for January 1, 2020 through June 30, 2020. Two Safety & Climate meetings were also held on December 6, 2019 and June 8, 2020.

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L.11 the annual School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act.

2020-2021 District Mentoring Plan & Evaluation System

L.12 the District Mentoring Plan for the 2020-2021 School Year.

L.13 the NJPEPL Evaluation System for the Director of Student Services for the 2020-2021 school year.

Revisions/Salary Adjustments

L.14 Lauren Soltis to MA+30 Step 14 at a rate of \$76,645 for the 2020/2021 School Year per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

L.15 Josiah Panza to BA Step 2 (FTE 0.6) at a rate of \$35,136 for the 2020/2021 School Year per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

Course Approval

L.16 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Jessica Carlin	Human Behavior and the Social Environment	3	Rutgers University	Fall 2020	\$3,000.00
	Diversity and Oppression	3	Rutgers University	Fall 2020	\$3,000.00

L.17 the Bedminster Township Board of Education to go into Executive Session at 6:30pm at the next regularly scheduled meeting on August 20, 2020.

L. agenda item L.1 through L.17

Motion to approve **Items L.** moved by Ms. Marto, seconded by Mr. Wolkow

Motion carried as follows: Yes: (8); No: (0); Abstain: (0)

Yes	Mr. Casey	Yes	Ms. Lamiera	Absent	Mr. Reaves
Yes	Mr. Haggerty	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- Brian Haggerty
- Suzie Stevinson
 - Thank you to Alicia Schauer for
 - COVID-19 - President Stevinson

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- we must all work together
- Open dialogue encouraged

N. Adjournment

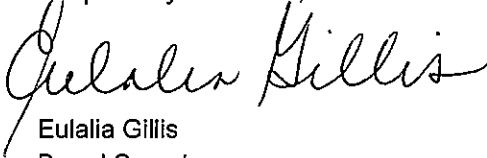
Motion to adjourn the Public Session at 8:14 p.m. moved by Mr. Haggerty, seconded by Ms. Lamiera
Carried as follows: Yes: (8); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

August 20, 2020

**EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Eulalia Gillis
Board Secretary

